



# BHATTADEV UNIVERSITY

BAJALI, PATHSALA-781325

(Application form for Migration Certificate)

1. Name in full (in Block letters) : .....
2. Mother's Name (in Block letters) : .....
3. Father's Name (in Block letters) : .....
4. Home Address in full: :  
Contact No.:.....E-mail:.....
5. Bhattadev University Registration Certificate No. ....of.....20.....

| Exam Passed            | Name of Board/University | Examination Roll No. | Year of Passing | Division/Class | Name of School/College |
|------------------------|--------------------------|----------------------|-----------------|----------------|------------------------|
| H.S.L.C. (Class X)     |                          |                      |                 |                |                        |
| H.S.S.L.C. (Class XII) |                          |                      |                 |                |                        |
| B.A./B.Sc./B.Com.      |                          |                      |                 |                |                        |
| M.A./M.Sc./M.Com. etc. |                          |                      |                 |                |                        |
| Others                 |                          |                      |                 |                |                        |

6. Name of the last institution attended:.....
7. Name of the present Institution:.....
8. Course:.....Class:.....Roll No.:.....
9. Purpose of obtaining Migration Certificate : .....
10. Payment details:

| Amount Paid | Receipt No. & Date | Bank Draft No. & Date | Remarks |
|-------------|--------------------|-----------------------|---------|
|             |                    |                       |         |

11. Full address where the certificate should be sent: .....

12. I declare that I was not debarred from appearing in any University Examination nor I am pursuing any course of study under Bhattadev University to the best of my knowledge and belief. If found otherwise, I shall be liable to action.

13. I surrender my original BU Registration Certificate No.....of.....20.....

Date:.....

**Full Signature of the Student**

### Recommendation of the Office of the Academic Registrar

14. The particulars stated above have been checked, verified and found correct. Migration Certificate may be issued.

**Signature of the Academic Registrar  
with Office Seal**

### OFFICE NOTES AND ORDER

Documents Checked

Migration Certificate  
May be issued

Records Verified

**Assistant Registrar**

**Superintendent**

**Dealing Assistant**

## **INSTRUCTIONS**

1. Migration Certificate is issued ONLY to a registered student of this University and the **Original Registration Certificate** issued by the University MUST be surrendered for the purpose of obtaining it.
2. An applicant for Migration Certificate who had studied in Bhattadev University and has passed any examination of this University should pay a Migration Fee of **Rs. 1,500/-** (Rupees fifteen hundred only) and submit this application to the SA, Establishment Branch, Bhattadev University. **A copy of the last mark sheet issued by Bhattadev University should be attached.**
3. No action will be taken unless the proof of the payment of the prescribed fee is submitted.
4. Money Orders, Cash and Bank Drafts are NOT accepted. Fees to be deposited ONLY through SBI Collect by following the link <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm> under the Payment Category **“Migration Certificate Fee”** for Bhattadev University.
5. **Applicants will note that Duplicate Migration Certificates are NOT generally issued.**
6. Applicants MUST submit the Money Receipt at the time of receiving the Migration Certificate.
7. Migration Certificate will NOT be issued without receiving proper documents regarding admission in other universities.
8. Applicants who have NOT appeared in any examinations under Bhattadev University MUST produce a certificate from the Head of the Department for the purpose.